**SURF Meeting Minutes**

**Time and Date:** 3:20 – 3:35pm, Monday, 27 September 2021

**Venue: Online**

**Members:** Yue Li (YL), Xingbo Wei (XW)

# Preparations

First draft of Specification.

Related in VR questionnaire toolkit samples.

# Discussions

**Xingbo**

* Many grammatical errors.
* Analyze method should be determined after experiment finish.
* Test gaming should have been verification.

# Actions

1. Review specification.
   1. Double check the grammar mistakes and context logic.
   2. Modify the Gantt Chart.
2. Searching suitable gaming.
3. Decide one or two gaming in experiment, and let YL knows.
4. Developing
   1. Flat display.
   2. curved display.
   3. demo Gaming.

# Comments

# Next meeting

9:00 – 10:30am, Monday, 4 Oct 2021

**V3.0**

Minutes taker: Xingbo Wei

Date: 29 September 2021

## For approval

Yue Li

6 Sep 2021